

March 2014 FAC BOD Agenda & Minutes

March 30, 2014, 6:00pm

Present (9/12): Forest, Ike, Jered, Dan, Rachel, Sadiya, Doug, Chuck, Jesse

Absent (3/12): Pecan, Liz, Blake

Agenda

1. ~~Pizza~~ Pasta and salad and stuff
2. Approve February Minutes
3. Review Old Actions
4. Interpersonal Safety Sub-committee's Update
5. Shuttle Buses from Boston
6. Montreal Art Truck Proposal
7. Ticketing Status
8. Art Grant Update & Art Spending Data
9. Burner Exchange Update
10. Timing of Town Hall Meeting
11. Review Members of Board Mailing List

Old Actions

- Coordinate eventual transition of IT services --Jered
- Chuck to take over registration on trailer --Chuck
- Send out call for Event Lead if desired by Board- -Ike
- Investigate steambath funding requirements and expectations --Rachel

New Actions

- Post February minutes to Firefly website --Jered
- Post final Event Lead job description to Firefly website --Jered
- Draft a warning letter to alleged dosing perpetrator --Jered & Rachel
- Get more data on Montreal truck proposal --Rachel
- Ticketing to be made aware of ticket numbers, and withheld tickets category --Dan
- Send Doodle poll for Town Hall meeting to Firefly-Planning list --Sadiya
- Confirm Honorary Member interest, document as Clerk responsibility --Jered

Decisions Made

- Board minutes will be posted in PDF format on the Firefly website.
- "People of interest" identified by the Safety Subcommittee will be lotteried as normal, but have tickets withheld in a way that maintains their ticketing position. We will then follow up and issue or revoke tickets as per the decided policy. The exception is the alleged intoxication perpetrator who will be lotteried in his group as normal and have a ticket revoked if appropriate.
- Firefly accepts up to \$300 downside risk in running a shuttle bus program for Firefly 2014.

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- Initial ticket lottery will run for 650 tickets, with the remaining 200 to be distributed later via directed tickets and lottery waitlist until we reach our 850 ticket cap.
 - Burner Exchange deadline is extended two weeks.
 - Honorary Members interest in Board participation will be confirmed yearly, immediately, and in January going forward. The Clerk is responsible for this action.
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Approve February Minutes

Approved. How do we want to share minutes? Link to public non-editable Google Doc or PDF? Do we want to announce to blink right now?

PDFs, hosted on the Firefly website, linked from an appropriate page (probably Transparency and/or Board of Directors). No need to announce via email. *[Action: Post February minutes to Firefly website -- Jered]*

What about subcommittee minutes such as the Interpersonal Safety Sub-committee? Not a priority right now.

Board minutes will be posted in PDF format on the Firefly website.

Review Old Actions

We do have a place near Ashby where we can store the Firefly trailer; contact of Doug's.

Event Lead Job Description is ready for review and is now sent to the Board. Also following up with possible candidates. *[Action: Board to review and post to website. --Jered]* One candidate is possibly interested, depends on what sort of co-leads and support structure exist. Will send out job description to Blink list if more candidates are desired by the Board.

Steambath's plan last year was to get Firefly to buy a new steambath in parts, starting with the shell. Still need a stove, wood for benches, and so forth. One possibility it to use Autosub's since it sits in Chuck's garage the rest of the year. Is the idea that Steambath crew will continue to run it? Will they store it? It appears that Firefly now owns a shell for a steam bath which is being stored by John Payne, but which we will need to take over at some point. Rachel will continue to investigate.

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Interpersonal Safety Subcommittee's Update

Subcommittee had a meeting a week ago and is working on a draft policy, but has asked for two more weeks to develop a complete draft. In the meantime, ticketing is going to be happening. What do we want to do with identified "people of interest" from the subcommittee meeting. Do we want to lottery them but not issue tickets if they win? Do we want to issue tickets and revoke them based on the process we decide on in a few weeks? Or something else entirely?

We would like to lottery these people but withhold ticketing until the subcommittee's work finishes. This will be functionally the same as if their correctly postmarked waiver was misplaced by the post office -- if we let them attend they will receive tickets with the same likelihood as any other participant.

Only one person is member of a group, which makes this more complicated -- do we hold the entire group? This is the person alleged to have intoxicated (as a prank?) multiple participants against their will at Firefly 2013. We have discussed this person before. We want to warn or issue a one-year ban based on process decision. We will lottery this group and person, and revoke the ticket if we determine it is necessary. *[Action: Draft a warning letter to alleged intoxication perpetrator -- Jered & Rachel]*

"People of interest" identified by the Safety Subcommittee will be lotteried as normal, but have tickets withheld in a way that maintains their ticketing position. We will then follow up and issue or revoke tickets as per the decided policy. The exception is the alleged intoxication perpetrator who will be lotteried in his group as normal and have a ticket revoked if appropriate.

Shuttle Buses From Boston

Proposal sent to to the list. Shuttle bus from Sullivan Square (near Sherman St) to the event and back for 55 passengers at \$35/passenger, and possible additional cargo truck (rental). Second bus if demand allows. Overall cost is about \$1800/bus, and proposed prices are to break even. Is the Board willing to take on some downside risk (\$300 proposed) in case of cancellations? This is being run by Parking this year, but would need to be a separate Core next year.

Board approves accepting up to \$300 downside risk in running a shuttle bus program for Firefly 2014.

Montreal Art Truck Proposal

Proposal for a cargo truck from Montreal to bring art, can also stop at Burlington if need be. Details sent to Board list. Are asking for Firefly to pay 2/3s of the cost, \$600.

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We only provide art transportation for Boston for Art Grant projects; everyone else coming from Boston has to work things out for themselves. Is this an fair thing to do? On the other hand, it's seen as Boston 'favoritism' that this is done, even though it's largely a logistical concern.

We are going to ask for a more detailed and secondary quote as the amount seems high, more detail on the planned art, and some commitment as to the art's presence. *[Action: Get more data on Montreal truck proposal --Rachel]*

Ticketing Status

970 completed ticket requests (waivers received). Another 247 entries have not yet received waivers but many are probably in the mail. There are likely to be around 1250 people in the lottery, which is comparable to 2013. 900-ish were in the lottery in 2012.

About one-third of the completed requests claim to be virgin fireflies, although we believe this number may be a bit high due to failures to fill out the form correctly.

Initial ticket lottery will run for 650 tickets, with the remaining 200 to be distributed later via directed tickets and lottery waitlist until we reach our 850 ticket cap.

Ticketing will proceed with the implemented group distribution algorithm, which randomizes groups and individuals in a sorted list, and we will continue to mull over its statistical characteristics.

[Action: Ticketing to be made aware of ticket numbers, and withheld tickets category --Dan]

Art Grant Update & Art Spending Data

We average spending around 20% of our income on art (art grants, bug, Figment, SOS, etc). This is pretty good. We did not spend on art until 2007. We are sharing this information with group that is coordinating information sharing between Regional Events.

For 2014 we have allocated \$7,894 for art grants. We received 36 on-time art grant proposals and funded 21. Silk grants are still in the works, and we have received multiple submissions for the Temple.

Burner Exchange Update

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Tonight is the deadline; we have received one proposal so far. Suggest extending the deadline two weeks and spreading the word at the Burning Man Global Leadership Conference which is next week.

Burner Exchange deadline is extended two weeks.

Timing of Town Hall Meeting

Sadiya suggested weekend of June 1st. Feedback so far has been from Jen that it's very late compared to previous years, and from Jeremy that it's the same day at a Figment fundraiser. Earlier is definitely better. *[Action: Send Doodle poll for Town Hall meeting to Firefly-Planning list --Sadiya]*

Review Members of Board Mailing List

Past board members are currently on the mailing list as honorary members. This is Rachel Holmes, Sage Kochavi, Sean Stevens, and Jon Bonk. We should remind everyone on the list of the expectation of confidentiality of Board discussions. We will ask non-active Board Members yearly to confirm their interest in continuing to participate as honorary members. We will do this immediately, and in January going forward. We will also document this as a duty of the Clerk.

Honorary Members interest in Board participation will be confirmed yearly, immediately, and in January going forward. The Clerk is responsible for this action.

[Action: Confirm Honorary Member interest, document as Clerk responsibility --Jered]