

November 2014 FAC BOD Agenda & Minutes

November 23, 2014, 5:00pm

Present (10/10): Jered, Doug, Sadiya, Dan, Chuck, Ike, Forest, Jesse, Blake, Liz

Absent (0/10): PERFECT ATTENDANCE!

Guests (5)

Agenda

1. Pizza
2. Introductions of attending board members and board candidates
3. Approve October Minutes
4. Review Old Actions
5. Update on Conduct Committee
6. Afterburn Report Update
7. Update on Survey
8. Update on Org Dev handoff
9. Status of Planning team & Event lead structure
10. Drones / Photography policy follow-up
11. Amazon Smile follow-up
12. Core structure
13. Process for New Board Members

Old Actions

- Create draft Firefly business card --Liz, Jered
- Follow up with Rangers on how the new radios worked, what we want to do going forward --Jesse
- Collaborate on getting this year's Afterburn Report completed and distributed. --Dan, Jered, Ike
- Get in touch about costs/resources for making steambath permanent --Doug
- Ask people where leftover DPW equipment went --Doug
 - Done
- Follow up with Liz on Business cards. -- Jered
 - Done
- Enroll us on the organization side of Amazon Smile --Chuck, Jesse
- Revisit IT considerations for volunteer shift signup centralization/integration with tickets. Consult other Burnish events? -- Jered, Sadiya
- Jesse and Jered to discuss Firefly tech leadership. -- Jered and Jesse
 - Done
- Follow up with Survey design volunteers -- Sadiya
 - Ike to forward survey design volunteers to Sadiya
 - Done

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- Make sure new liaison description is incorporated to website and/or handbook and/or Afterburn report. -- Jered
 - Done; added to handbook and Afterburn report
- Send calendar invites - or set calendar reminders? for Board meetings. -- Ike
 - Unclear. Try again next month.
- Revisit core structure at next meeting -- all
- Oversee activation and announcement of Conduct Committee -- Sadiya
 - Final training: procedural training took place last weekend, five community members, four Board members.
 - First Committee meeting likely in first week of December.
 - We'd like to have a town hall meeting around the Conduct Committee maybe in January?
- Jered will draft a response to participant about drones/grants/photography policy at Firefly events -- Jered
 - Done
- Revisit photography policy in future meeting -- Dan, Sadiya
- Doug to check with Landowners about 2015 land use and event/work weekend dates.
 - good with dates, but how many work weekends?
 - 4 needed for bug.
- Contact Board applicants to invite them to the November meeting or thank them for their interest -- Forest, Jered
 - Done
- Ike to review and publish minutes for September meeting -- Ike
 - Done
- Vice President Sadiya given access to Firefly financials by Treasurer Chuck
 - Done

New Actions

- Send out October minutes for review/objections -- Ike
- Take a look for old DPW equipment at Artisan's Asylum -- Dan
- Reach out to new integrated website software team -- Jesse
- Revisit photography policy in future meeting -- Dan, Sadiya
- Draft confidentiality policy -- Dan, Sadiya
- DPW to buy more solar lights for trail lighting both in the field -- Jesse/Dan/Blake
- Check about 2015 dates, confirm work weekend dates (ask DPW) -- Doug
- Add some part of the webpage about Donations to Firefly via PayPal/WePay/Amazon Smile etc. -- Liz
- Announce Amazon Smile program to community via blink list and blog posting -- Jered
- Check with Event leads about them taking over Core Liaison duties, possibly with one or more additional event co-leads.
- Look into getting a year-round PO Box for Firefly -- Dan
- Update organization paperwork with the State of Massachusetts -- Ike

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- Solicit feedback on new Board member applicants -- Jered
- Remind people that they can provide feedback about other Board members at any time -- Jered

Decisions Made

- Allocate \$75 to Sadiya/Anne for Surveygizmo membership for conducting the survey.
 - DPW and Placement will probably make some effort to clear more camping land for 2015
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Pizza from Eat at Jumbos

- 1x 18" I Love Meat
- 1x 18" Vegged Out Regular w/o Mushroom
- 1x 18" Bob Marley (Pesto & Jerk Chicken)
- 12 piece Teriyaki tenders
- 12 piece Hot Buffalo tenders

Introductions

Done

Approve October Minutes

Done

Review Old Actions

Done

Update on Conduct Committee

Covered in Old actions?

Afterburn Report Update

Covered in Old actions?

Update on Survey

Covered in Old actions?

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Impromptu Placement Discussion

Kendra, wearing the placement core hat, brought up some of the issues her core has been considering, including walk-in camping, sexy camp, and existing camps holding placement

DPW offered to clear some new areas for WIC

Update on Org Dev handoff

Sadiya has been communicating with Doug, Forest, and Jered about it.

(Update on Org Dev handoff, continued)

Details on Velir Insurance issues for gallery usage

Next steps are to introduce Forest to Adam and Carrie at Velir

Sadiya outlines some details and documentation locations for the Board with respect to Velir

Other Organizational Development topics:

Firefly Open Studios - registration for Somerville Open Studios is in January

Firefly Sculpture Gallery/Starbase MUM - coordinated with Project MUM team and Cambridge River Festival

Firefly Disorientation presentation for new Fireflies

Chuck mentions some aspects of Insurance as they relate to Organizational Development

Status of Planning team & Event lead / Core structure

There was some discussion on the Planning list, during the discussion of Board Liaisons. It seems excessive and onerous to have 22 cores and a Board liaison for each one.

We should ask if Event leads can be liaisons for all cores? (In new actions for Jered)

Some discussion, but most discussion of this will take place on the Planning list.

Communicated safety coordination a bit more with the Board.

Drones / Photography policy follow-up

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Covered in Old Actions

Amazon Smile follow-up

Covered in Old Actions

Do we want to advertise? without implying sponsorship/commodification?

Make an announcement, announcement gets blog post on website too, and a dedicated webpage about donations on the website -> see new actions

Process for New Board Members

Discussion of Board Roles, process and timelines.

Date for next meeting

January 4th, 5PM. Presumably same Bat-location.