

February 11th, 2018. 5:57 pm. Meeting adjourned x:xx pm.

Present (9/11): Jered, Liz, Julia, Kendra, Frank, Dan [remote:] Brian, Sharon, Drew

Absent (2/11): Talena, Blake

Guests:

Minutes recorded by: various

## Agenda

1. Ordering Food
2. Approve Old Minutes
3. Review Old Actions
4. CommComm Update
5. ConCom Update?
6. FIGMENT Donation Request
7. Art Grant Budget Approval
8. Things from FestCom Kickoff meeting
9. Other
10. Next Meeting Date

### Ordering Food (10 min)

### Approve Old Minutes (5 min)

### Review Old Actions (5 min)

- Budget vs. Actual spending analysis - Ask FestComm - Drew/Jesse
  - Jesse meeting up with Julia for this - schedule still TBD
- Treasurer - make a recommendation on managing our assets effectively
- Treasurer - concoct a structured donation budget
- Insurance policy review -
  - Obtained insurance policy
  - Questions to be answered
  - Frank is waiting to hear from law firm re: can they answer our questions as a third-party reviewer of the policy..
- Jered & Frank: Go through bylaws and clean up titles/role descriptions (emerged during Officer Elections talk)
- Kubo, Team: Kubo to review the animal policy, team to contribute
  - Ready to go; changes will be made on website
- Brian, Frank: Take notes from September meeting and take a first pass at Financial Assistance Ticketing program

- Draft to go out to board; review for approval by next meeting
- Ongoing: Propagate 2018 Land Owner Liaison information to LOL.
  - Push to festcomm for role detail description.

## New Actions

- Julia: Figment Donation Request
- Liz: Post attendee ban list to website
  - Done
- Dan: Invite Conduct Committee to next meeting (or determine if an earlier meeting is needed)
- Dan: respond to the process of publishing indefinitely banned individuals
- All: craft a fuel reimbursement policy for socializing
  - Core leads and above for mileage, for work weekends as well as outside visits

## Board Memorandum of Understanding

Signed!

## Communications Committee Kickoff Update

6-7 people involved, some spam via web form

How does CommComm and Festcomm information flow work? - ask Event Leads to ponder it?

Published current list of banned individuals

Things to do:

-Call for documentation of art projects, especially grant recipients (ping Art grant leads)...maybe open call for attendees to upload documentation-of-art photos to Gallery

-Publicize online gallery

-Art grants recipients page

-Make catalog of available artists and projects for Burner Exchange program

## ConCom Update?

ConCom approved the ban publication language; this can be posted to the website now. We will do that, and include an announcement in the next Newsletter. The language to go in the Newsletter must be reviewed by Frank (and the Board) before publication.

Regarding the below, we will invite Conduct Committee members to the next Board Meeting to have an open discussion, and request if they need a meeting earlier than the next regularly scheduled meeting. [Dan]

1. Status of existing cases
2. Help request re goals, expectations, volunteers, &c.

3. Meeting with Board and ConCom scheduled for next week [Dan]

## FIGMENT Donation Request

Approved as requested!

Julia to follow up with Jess and send donation

## Indefinite Ban Publication

Approved. Putting on website as stand-alone page. Will be announced in an upcoming newsletter. Dan to respond to inquiries about ban publication.

## Art Grant Budget Request

Sounds good to us. 9/11, 9/9 present for the vote, motion passes.

## Sidebar: Budgeting

Now's a good time to have a discussion about long-term budgeting and goals (last time was 2013). How do we use our budget to allow us to be more mature as an event?

## FestCom Items referred to Board

1. Waivers! There is a request to discuss:
  - a. Reviewing the current waiver to make sure it still meets our needs
  - b. Possibly adding a (separate?) first-aid waiver since FA core has trouble getting people to sign them at the time of care (text to be provided by Deanna, see below)
    - i. For ref, here is how this gets handled in Burning Man's [ticket waiver](#): Waiver item #13)  
"I consent to have medical treatment that may be deemed advisable in the event of injury, accident, and/or illness during any program, event, or activity at the Event. I release BRC and all persons participating in any such medical treatment from all responsibility for any such actions."
    - ii. FF First Aid is comprised of volunteers with varying-or-zero prof/med credentials, and also MDs licensed in different states. What actions may be covered by Good Samaritan protections - if anything? Are there volunteers who are exempt from GS protections based on their licensure? Worth asking our MDs and RNs

- c. Possibly having a different waiver for event volunteers using tools for event tasks at WWs -- *discussion suggests this can be added as a clause to the existing waiver.*
  - d. This seems like it could be combined, philosophically, with the ongoing efforts around getting clarity on insurance matters?
- 2. Ticket Update
  - a. Registration 1 through 15 April; Lottery 24 April (same as last year)
  - b. Try not using mailed waivers this year--have plan to do at Gate. Any issues from the Board end? WW issues?
- 3. FestCom would like to get an update on the Discounted Tickets Program or whatever it's called now, and when it will be ready for announcement. -- covered earlier in this meeting
- 4. Should get the discussion about Landowner responsibilities underway
- 5. Budget -- A long discussion of Budget ideas occurred at the FestCom meeting
  - a. Do we have an "overrun" which should be redirected?
  - b. Ideas to spend more (about 50% more?) on Art Grants -- including e.g. a 5k grant. ("Proposal: add \$5000 to existing grants (current \$20,000 budget), add \$5000 grant, add \$10000")
  - c. "It would be fine if we spend \$30k on land some years"
  - d. Should be a policy for preventing budget overruns
  - e. Dan proposes that the Board should:
    - i. Agree on a philosophy about what we're trying to do budget-wise (reviewed yearly) so people are on the same page. Cover long and short term goals.
    - ii. Get event budgets from FestCom earlier in the process and set expectations around these.
  - f. More discussion of the fuel reimbursement situation, if any: need fuel reimbursement policy -- Need a policy here
- 6. Communication Committee -- Festcom would like to have a workflow for announcements through the Committee (assuming Comm^2 wants ownership); and a representative from Comm^2 to attend Festcom meetings (1st Weds) if possible.

## Other

## Next Meeting Date (team, ~5min)

Tentatively Sunday, March 18 (possible backup of March 25)