

May 23rd, 2018. 7pm. .

Present (10/11): Drew, Liz, Jered, Gowdey, Dan, Talena, Kendra, Sharon, Julia, Blake

Absent (1/11): Frank

Guests: none

Minutes recorded by: various

Agenda

1. Ordering Food
2. Approve Old Minutes
3. Review Old Actions
4. New Actions
5. [Legal Issues Discussion]
6. Making Contracts
7. Budgets -- Julia? (see Financials folder, 2018 Folder on BOD Drive)
8. Tickets Update
9. Other
10. Next Meeting Date

Ordering Food

Ginger Exchange

Approve Old Minutes (5 min)

Approve

Review Old Actions (5 min)

- Treasurer - make a recommendation on managing our assets effectively
- Treasurer - concoct a structured donation budget - yearly donations to host community causes (post-event)
 - Terry is figuring out how to give the HS money
 - Bethel food pantry
 - Volunteer ambulance service
 - Bethel University
 - Let's look up what we've done in the past and do that
 - (Figment is approved)
 - Aside: 2017 tax return is approved, waiting on 501c3 status response
- Jered & Frank: Go through bylaws and clean up titles/role descriptions (emerged during Officer Elections talk)

- Ongoing: Propagate 2018 Land Owner Liaison information to LOL.
 - Dan to write draft of job description by FestCom meeting Wednesday
 - We need contracts to present to landowners
- Draft a land use contract for landowners, include descriptions of reasonable land use
- Get quotes for land usage for similar events
 - Blake reports about his friend's event:
 - 10k normally for the ~4 days
 - Cap for land use, flat w/parking, 800 people
 - Jered will ask about baitcon - details to come next week - Done
 - Not comparable
 - Ask Chuck about kids-camp rental rates - Talena (sent email)
- Update officers list with state - Kendra
 - Update your contact info on the spreadsheet
- Update planning list structure - Jered
 - Done
- Communicate travel reimbursement policy to FestComm - Dan
 - Done - see discussion below
 - Dan to type up policy
- Contact secondary insurance agent with regard to concerns - Frank
 - Unresponsive, will keep at it.
- Talk to Jesse about electronic waivers - Jered
 - Tag this for Jered
- Draft Polaris rental agreement from Dan's data - Jered
 - Move to Dan
 - Drafted, text below
 - Dan will move to John for sharing
- Review Land Owner Lease Agreements (ASAP) - All
 - Discuss below
- Send invite to next board meeting - Kendra
 - Done
- Finish waiver text -
 - See below

New Actions

- JS: received new debit card in the mail for FF Citizens account. Cannot activate it without PIN. Do not have PIN, have reached out to Chuck multiple times with no response. I am not considered signer on the account so I cannot do anything
 - Send invite to next board meeting - KP
 - Email notes of ongoing discussion to Frank to communicate with our lawyer - Talena
- [Legal details removed from public minutes.]

Making Contracts

Polaris Contract Approved 5/23 pending Jered looking at it.

Landowner Lease agreement

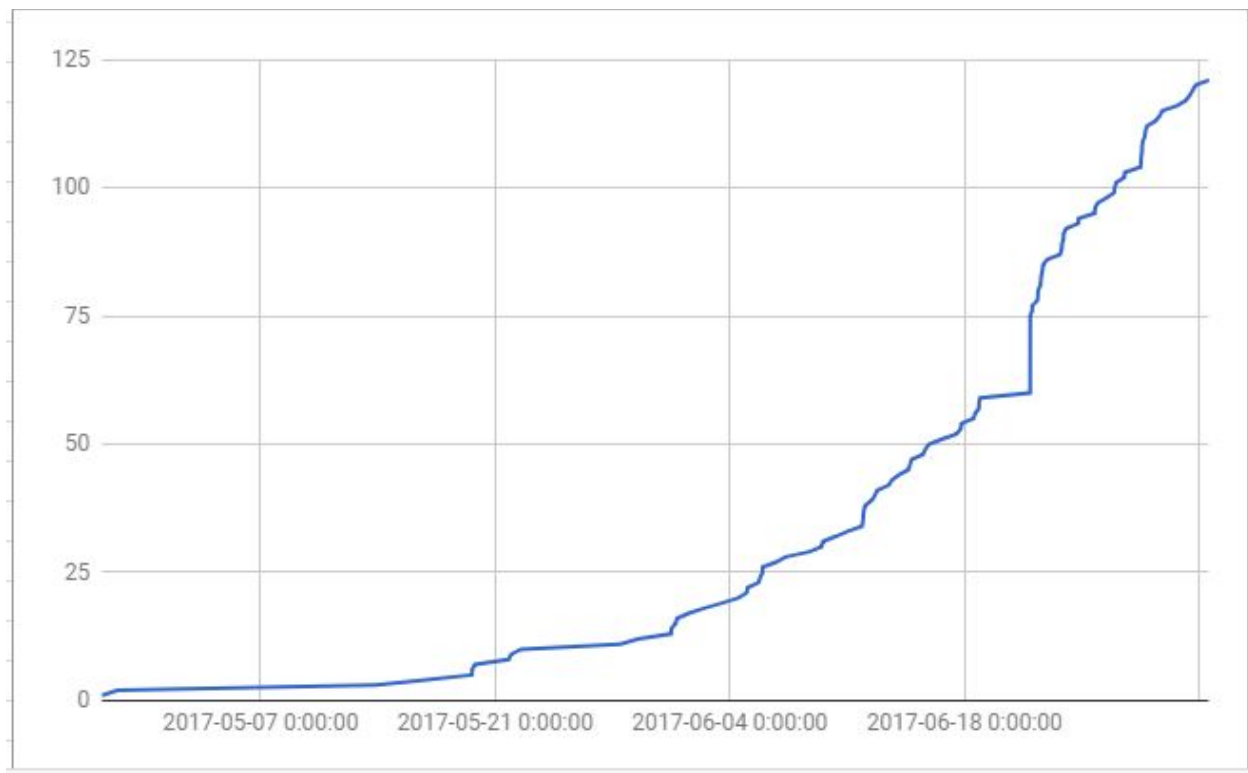
Tickets Update

1096 paid
4 unpaid
359 waitlist

End of Lottery is at 1408-1341 = # 67 (Dan is at 33.)

50 tickets held pack until 1st w/e of June

Here are the returns from 2017 (122 of them). 80% of them are in June. We're ahead of this pace so far (with 28 as of 5/23 rather than 10 last year).



Budgets

- Need gnomes and gate, but otherwise budgets are proposed!
- [\[link to budget\]](#)
- Discussion of DPW budget, included a lot more stuff last year that's been broken out into different categories this year.
- Will take a loss this year due to CPA & legal fees, increasing art grant budget.
- To increase people (and also income) parking is the pinch point. (as always)
- Board present approves budget.

Other

- Board alumni are allowed on the board mailing list

Next Meeting Date (team, ~5min)

Tuesday June 12 at 7p @