

January 13th, 2019. 5:30pm.

Present (9/10): Drew, Jered, Dan, Gougey, Talena, Frank, Liz (remote), Julia, Blake

Absent (1/10): Kendra

Guests: Tarn, L Train, Kevin

Minutes recorded by: various

## Agenda (145 minutes total)

1. Ordering Food
2. Approve Old Minutes
3. Safety Summit Recap & FestComm/Safety Cluster
4. Review Old Actions
5. New Actions
6. Sound Camps
7. Kubo's Departure
8. Call for Board Members
9. Other
10. Next Meeting Date

## Safety Summit Recap & FestComm/Safety Cluster (45 min) [6:20]

- Go over items from Talena's notes
  - Should we instead work on defining roles in a clear way instead of discussing what went wrong?
    - Is it clear to everyone what each group does? It seems like no. Information is there but people haven't taken initiative to read it.
    - Create a sheet that says "I have read these items (check) (check)" for leadership folks to all complete.
    - Dan to take lead, Frank to assist.
  - Educate planning list
    - <https://www.fireflyartscollective.org/firefly-arts-collective/committees/>
      - Include in item above.
    - Everyone in this room should be taking [ICS classes](#) up to 400. Level 100 is for very ground level but everyone here could be called upon for a managerial level decision during an emergency/incident. (Seth suggests [IS-15](#) as well.)
      - Email to the planning list including information on this.
      - 100 and 200 level is available online. 200 covers some management. 300 better for management.
      - Kevin will compile information and send it over.

- We should name FestComm/ people in the chain of command as officers for coverage under our insurance.
  - Note that it's limited in what it covers.
  - Frank to lead, Jered to assist.
- Fire will author a message about unplanned burns being bad. (no specific mention of goats.)
  - Talena and Drama will co-author statement.
- Board would be the group to go look for the perpetrator of the goat burn. Safety can provide some information from their investigation.
  - Will be asking specific persons not the community at large.
  - Jered has information that Kevin sent over regarding their after action findings (and will be shared with the Board).
  - Frank, Gougey, Liz to take next steps.
- Discuss Safety Cluster leadership (rangers, fire, sanctuary, first aid)
  - Jess
    - Not Ranger lead this year.
    - Has expressed interest in Sanctuary.
  - Seth
    - Stepped down as lead. Gap in Fire Core.
    - Unlikely to attend this year
    - ConComm investigation to continue separately.
  - Ranger lead
    - In flux- Probably Kevin
    - Elected by other rangers
  - Festival committee generally on top of looking out for filling gaps
    - First planning meeting in early April.
  - Sanctuary: see notes below
- Radio overhaul
  - Drama says re: rental: For 80 digital radios with chargers, spare batteries, and a repeater it would cost about \$3k. (includes insurance) This does not include shipping.
    - Board supports this.
  - We have an amount of digital radios that were purchased
  - Kevin is working on making radio core more transparent.
    - Blake will follow up with Kevin.
- Outside medical
  - Update from Kevin:
    - First quote: 9 days of coverage: 2 people alternating 12 hour shifts, unclear on if it includes supplies.
    - Will be getting another quote and more details on this one^
    - Kevin recommends a defibrillator onsite. Can buy one for around \$1000.
    - Can have something by planning meeting in April.
  - How does it integrate with our volunteers?

- Still have a first aid core that interfaces with the EMTs
- Status of afterburn report
  - Asking festcomm to prepare
    - Tarn will start the process.
  - Contents:
    - Numbers, updates on what worked well, what didn't
- Discussion about Sanctuary
  - Needs to scale back to chill hang out, not ad hoc mental health clinic.
    - Needs clear definition.
  - Looking for a lead: empathetic and organizationally solid. (per Kevin)
  - Should fall to Safety and Festival Committee

## Festival Committee Update

- Missy Moose
  - as a parking lead? (with Jess Marcus?)
  - Event lead, potentially
  - Elle Train will keep board posted

## Approve Old Minutes (5 min)

<https://docs.google.com/document/d/194yybzbPitwTtMK4Qgj5SxaaeporBC-UEV0-L4PZdYM/edit>

## Review Old Actions (30 min) (7:35)

- Review Longstanding Actions here:
  - [https://docs.google.com/document/d/1U3-tPfOJN558pWqL-O8NpcqTsmYjHbnBRnoVQS\\_wqRns/edit](https://docs.google.com/document/d/1U3-tPfOJN558pWqL-O8NpcqTsmYjHbnBRnoVQS_wqRns/edit)
- Frank: address MOU for board alumni, and let them know that we will put their names on the board page on the website
  - Done for in person;
  - Followup for the rest of the board email list- Frank
  - Deadline today
- Gowdey: take lead on information sharing with other organizations about potentially dangerous people
  - Gougey working on this.
  - Blake to assist.
- Kubo: draft letter for indefinite ban (for Participant)
  - Draft done;
  - Discuss: Short form revision from Jered.
  - Frank to send this week.

- Should we prepare a canned response for other concerned participants?
    - No, we aren't commenting.
- Blake: talk to Participant about concomm referral 2 (re Participant)
  - Blake talked to Participant.
  - Handing back to the Board.
  - Assigned to Jered
- Blake: write to board regarding Participant
- Julia: Follow up with CPA re: Charity Status IRS decision
  - CPA is working on it (resolved)
- Julia: get receipts from Blake for FF 2018
  - Get these before next meeting (LOL)
  - Blake: for serious.
- Julia: Budgets vs. Actuals - Julia will have P&L in order asap for us, transparency.
  - Side note about fuel reimbursement not being followed through. (Dan)
  - Tarn following up.
- Frank: Concerned Participant Email to Board template
  - A receipt of message email
- Participant ConComm issue kicked to board
  - Talena taking over for Kubo - Talena to follow up

## New Actions (8:02)

- List actions coming out of this meeting here

## Sound Camps (15 min)

- Camps covering each other disappeared this year.
- Issue with people not respecting sound core requests
- Nick should send an email to placement.
  - Drew will followup

## Confidentiality of ConComm reporters/responding to Participant (10 min)

- Dan will respond to Participant to let them know it's being passed onto others.
- ConCom doesn't require reporters to agree to a particular level of confidentiality.

## Kubo's Departure (1 min) (8:15)

- Collective sad faces all around.

## Call for Board Members (10 min)

- Maybe losing 1, maybe 2 members
- Brainstorm people we may want to reach out to. (for next meeting)
- Email to community in February if definitely losing
  - Frank writing a draft for board review
- Review last list of candidates, and add new ones:
  - [https://docs.google.com/document/d/1sEwaOWaAK9OULM1ukW26FNBdMp\\_O8SXawCWVa9bv8xg/edit](https://docs.google.com/document/d/1sEwaOWaAK9OULM1ukW26FNBdMp_O8SXawCWVa9bv8xg/edit)

## Other (5 min)

- Any reason to not have someone on BRE and FAC board? Nope.

## Next Meeting Date (team, ~5min)

Next FAC BoD meeting: [doodle poll forthcoming - tentatively 2/10 or 2/24]

Projected end time: 8:45