

**November 20, 2022, 5:30pm**

**Present:** pete, jon, carly, lia

**Absent:** Julia, dan, dennis, jered

**Guests:**

## Agenda:

*(Don't add things here, this is auto-generated. Add them under "Topics to Cover" below)*

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## Approve Old Minutes

## Topics to cover

### Firefly 2022

Close-out punchlist

- Polaris should be resolved
- Trailer refund is done
- Should we reach out to Kirk about removing the old mower?

### PayPal

- [Participant] was able to get in via his personal acct
- Go to the bank and get new account # - Carly Nix

## Finance Committee

- Need more stability in handling treasury duties / finances
- Need a shared email inbox for finance stuff
- Establish a workflow that all finance requests need to go to the shared inbox
- Suggest standard form and policy for reimbursements
- Send a proposal to board@ for establishing this to ensure oversight and timeliness of expenses; not meant to replace treasurer (who has specific responsibilities) but provide greater flexibility

## Leadership summit again?

It's a good idea! Might be a bit early, but things we could do:

- Location scouting – remote was nice, but a challenge for folks. Consider both far away and closer when scouting
- Potentially open it up to a larger audience
- Have structure to make sure we have all the notes and readouts

Possible places:

- Pete  
[https://www.airbnb.com/rooms/16022259?adults=16&check\\_in=2023-03-03&check\\_out=2023-03-05&source\\_impression\\_id=p3\\_1668984813\\_txUkj2QMHEq70fTY](https://www.airbnb.com/rooms/16022259?adults=16&check_in=2023-03-03&check_out=2023-03-05&source_impression_id=p3_1668984813_txUkj2QMHEq70fTY) pittsfield, vt 24 beds \$1350/night
- Lia  
<https://www.vrbo.com/9234911ha?adultsCount=40&arrival=2023-03-04&departure=2023-03-05&unitId=8249195> intervale, nh 22 beds \$2000/night
- Lia [Reading Farms Estate](#) reading, vt 31 beds \$4725/night
- Pete  
[https://www.airbnb.com/rooms/660254335622785519/amenities?check\\_in=2023-03-10&check\\_out=2023-03-13&source\\_impression\\_id=p3\\_1668985338\\_HAJf15FIJ%2FmVXYXW](https://www.airbnb.com/rooms/660254335622785519/amenities?check_in=2023-03-10&check_out=2023-03-13&source_impression_id=p3_1668985338_HAJf15FIJ%2FmVXYXW) Wardsboro, VT, \$1333/night
- Carly <https://www.eventective.com/south-burlington-vt/meeting-venues/?f=7756394>
- Jon - <https://www.larkhotels.com/hotels/field-guide-lodge>
- Carly - <https://westhillbb.com/retreats-meetings/> 50 people - 9 onsite bedrooms?

Questions to ask:

Can we use the kitchen?

How many meeting rooms, open areas, living rooms are there?

How many parking spaces are there?

What is the sleeping capacity?

PUT INFO HERE

[https://docs.google.com/spreadsheets/d/1ap9mftA9-3g\\_iIHMkEkpmj-TzUEizxARWnzx4SGXvTA/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1ap9mftA9-3g_iIHMkEkpmj-TzUEizxARWnzx4SGXvTA/edit?usp=sharing)

## Board member recruiting

Folder: New BoD Member Process

Jered Floyd to update for 2022 and send out

Lia will update old documents dates and stuff.

## Publish Survey Results

Ask Survey Team to put together a public version for distribution. - Carly asking Aaron Ask Event Leads about a public-facing AfterBurn report type thing?

Firefly 2022 Afterburn Report is a list of bullets, but Burning Man Project (and our community) would like a formal publication, even if it's only a few pages.

## Encore Services in 2023

- Encore reports they will be back up and running next year
- Jered in touch
- They may also be up for providing security / Gate services
- They noted that JamCare is known to be unreliable

## Action Items

- Ask questions about Summit locations
- Carly follow up with Survey Committee about public version of survey
- Dan to send proposal to board@ about finance committee
- Jered & Lia to update board member recruiting folder for 2022
- Peter Salomone to start prelim location scouting for leadership summit
- Someone come up with a 2023 calendar

## Next Meeting

- Sunday, October 23 - 5:30p