

**December 8, 2024, 5:30pm**

**Present:** Jered, Jon, Tristan, Pete | Dan, Iva

**Absent:** Carly

**Guests:** Ollie

Link to meeting: <https://meet.google.com/yyw-pqbg-kzm>

## Agenda:

*(Don't add things here, this is auto-generated. Add them under "Topics" below)*

[Approve Old Minutes](#)

[Previous Action Items](#)

[Afterburn Reporting](#)

[\[Participant\] Follow-Up](#)

[Valley Artesian / Well Follow-Up](#)

[Outstanding Payments Status](#)

[Financial Committee Updates](#)

[New Board Member Search](#)

[Officer Elections, Land Owner Liaison](#)

[419 Topics](#)

[Burn After Meeting Report](#)

[2025 Dates & Contracts](#)

[Action Items](#)

[Next Meeting](#)

## Approve Old Minutes

 Public Copy of 2024-09-15 Board Meeting Minutes

## Previous Action Items

- In Progress - Afterburn reporting - Pete
- Deferred - Conversation with [participant] - Meytal
- Not Started - Send follow-up letter for [participant] - Jered
- Completed - Follow up with Valley Artesian on duplicate invoice - Dan
- In Progress - Ensure pending payments are completed - Tristan/Pete
- In Progress - Onboard Tristan for Finance Committee - Tristan/Pete
- Not Started - Put together a plan with Kelly for taxes and bookkeeping - Tristan
- In Progress - Suggest other potential board members - All

- **Completed** - LOL outreach to Cory on barn storage - Meytal
- **Completed** - Invite Board and FestComm to participate at BAM - Jered

## Afterburn Reporting

A good amount of this is done, going to bug leads about writing necessary paragraphs. Financial information is the big stuff, as well as the Burning Man-related questions. Targeting end of year still.

## [Participant] Follow-Up

Recap of situation to date. Will send a follow-up to [participant] acknowledging his response and also noting Meytal is no longer on the board and further follow-up should be to the board.

We should make sure future special parking requirements are clearly on Gate's responsibility list rather than Parking – Gate has the computer, single point of decision-making and participant contact.

## Valley Artesian / Well Follow-Up

Resolved by Dan after many follows-up. Hooray!

## Outstanding Payments Status

Jesse well parts (as per Dan 9/15: “pull and reset pump and the poly safety rope (\$468)”) – **This is sent 12/8/24**

Jesse Polaris – did get used during work weekends outside of initial agreement. Follow up with Jesse on status and damage; we will cover some portion of the repairs. We should also not use this in the future because it has maintenance challenges.

## Financial Committee Updates

Tristan mostly onboarded. Still need to visit a bank with Pete and Carly. Still need access to QuickBooks.

2022 taxes are almost done, just needs one piece of information this week. 2023 categorization is done, but not turned over to the accountant yet. Next pending are 2023 public transparency report and then taxes. Then on to 2024.

We are reminded that there is more scrutiny on grants to insiders, and these should be limited to specific reimbursement. We should do this for board members and art grant committee members. Inform Grants and FestComm on this.

## New Board Member Search

Ollie is here; after this meeting start the public review.

Kick off 2024 call for interest. Keep thinking of candidates and push them at the form.

## Officer Elections, Land Owner Liaison

Officer elections due next month (January 2025); need a new Vice President and LOL. Presidential succession? (who if not VP?)

Don't need a VP today; will push to next month's officer elections.

LOL: [Landowner Liaison \(LOL\) Role Description](#)

Iva volunteers for this. Need to send an introduction to landowners in December.

## 419 Topics

Need to determine the specific ownership of 419 for LOL purposes – may still be in the name of the estate, or possibly co-owned by Cory and George. As part of 2025 contracts and LOL transition we will sort this out.

Storage Contract Draft: [2024 Storage Rental Agreement - Zografos](#)

Need description of stored goods. Iva, Dan and Carly to resolve. At least have a placeholder in a week.

## Burn After Meeting Report

Tristan, Ollie, Aster attended. About double the overall attendance of 2023. More roundtable discussions than presentations. Notes to go to Board & FestComm (or wider).

- Volunteer engagement, team building, filling unpopular shift times
- Ticketing and volunteering software
- ConComm and Ethics
- Mobility (as a targeted subset of accessibility)
- Board visibility
- Documentation
- Finance

## 2025 Dates & Contracts

Renewal date for Kirk is 120 days before start of use period = February 6, 2025.

Continuing Use Agreement for Kirk White: [2024 Continuing Use Agreement - White](#)

Proposed:

The term of the Use Period shall be for approximately thirty-seven days (37) each year commencing, this year, on June 6, 2025 and ending on July 13, 2025. This period includes the Firefly Event starting July 1, 2025 and ending July 6, 2025. June 30 and July 7, 2024 will be early setup and cleanup days required for Event operation. Exclusive use of the Location by Firefly is expected during the Event, setup, and cleanup days except as otherwise noted and agreed.

Additional weekends are also required as work weekends to prepare the site, perform agreed upon property improvements, to review with Landowner site conditions and requirements for the Event, and ensure thorough cleanup, as follows:

June 6 - 8, 2025

June 13 - 15, 2025

June 20 - 22, 2025

June 27 - 29, 2025

July 11 - 13, 2025

Are Work Weekend dates the same for 419? Yes (esp for parking).

Jered needs intro to Cory (and George?) for contract discussions.

Jered to draft a Continuing Use Agreement for 419 and send to board and festcomm for review.

## Action Items

- **In Progress** - Afterburn reporting - Pete
- **Not Started** - Send follow-up letter for [participant] - Jered
- **In Progress** - Ensure pending payments are completed - Tristan/Pete
- **In Progress** - Onboard Tristan for Finance Committee - Tristan/Pete
- **Not Started** - Put together a plan with Kelly for taxes and bookkeeping - Tristan
- **In Progress** - Suggest other potential board members - All
- **Not Started** - Follow up with Jesse on well and Polaris - Jered
- **Not Started** - Remind grants on insider reimbursement restrictions - Jered
- **Not Started** - Public review period for Ollie - Jered
- **Not Started** - Board Call for Members - Jered
- **Not Started** - Introduce new LOL to Landowners - Iva
- **Not Started** - 419 description of stored goods - Carly, Dan, Iva
- **Not Started** - Burn After Meeting notes to Board, FestComm - Pete, Ollie

- Not Started ▾ - Propose dates and attendance to FestComm - Jered
- Not Started ▾ - Introduce Jered to Cory / George - Jered
- Not Started ▾ -

## Next Meeting

Sunday, January 12  
In person and virtual  
5:30p-